

Pine Grove Middle School

Student use of school storage facilities (Lockers and School Computers).

Lockers and Locks

Students will be assigned a locker and combination lock. Both items remain the property of the school, and must be cared for in an appropriate manner.

Students are not to make any permanent markings on any locker, including stickers and ink markings.

Only the locks that have been assigned by the school are to be used on the school lockers. Any other lock will be removed and replaced with a school lock. No compensation will be made for any lock that is removed. If a student loses a lock, there will be a ten-dollar (\$10.00) replacement fee. There is no charge if a student needs to exchange a lock, please make arrangements at the school office.

Students are responsible for the condition of their locker. Students are also expected to keep the combination of their lock secret from all other students.

Parental inspection of their child's locker is available upon request. (Please contact the main office to arrange for an inspection.). All lockers are subject to inspection by school administration at any time.

Computer "H" drives and E-mail Accounts

Students will be assigned an individual student login that will remain with them throughout their entire school career at Pine Grove Middle School and will be forwarded on to Parkland Composite High School. Students will be given the opportunity to create a password that will allow access to the school computer system. It is important that the student maintain the secrecy of this password, as the owner of the login is responsible for how that login is used.

Students will have access to the World Wide Web (WWW) or Internet for use during school hours. Students are expected to follow the Grande Yellowhead School Division guidelines that will be posted in the computer labs as well as Pine Grove guidelines. If a parent/guardian would like to have this privilege revoked, please contact Mr. Keating.

Student e-mail accounts will also be created for each individual student. While at school, students are not to be using, or attempting to use, any email system other than that system that is provided by the school. Please contact Mr. Keating to have this privilege revoked.

Parents can make arrangements to inspect their child's "H" drives and e-mail accounts (Please contact the main office to arrange for an inspection.). All electronic storage facilities are subject to inspection by school administration.

Misuse or abuse of any school storage system may result in the loss of privilege in those areas. Please return this page to the school as soon as possible!

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If you have any questions regarding the use of school lockers or school computer systems, please call the school.

In signing this form, the student and parent/guardian agrees to the conditions of use that have been outlined.

I, (print name of student) _____
agree to follow the guidelines for the use of a Pine Grove Middle School locker and lock. I am aware that I am responsible for the locker and that no permanent markings are to be made to the locker. I am also aware that I am responsible for return of the lock at the end of the school year.

I also agree to follow the guidelines for the appropriate use of computer systems for the entire duration of my attendance at Pine Grove Middle School and Parkland Composite High School.

signature HR Date

As parent/guardian I, _____
agree to the conditions of use for school lockers, locks and computer systems. I am aware that my child will have access to the Internet and will have an email account. I am aware that I can request that these privileges be revoked at anytime. If at any time I would like to inspect my child's storage systems, arrangements must be made at the main office of the school.

Signature date