

Minutes
Monthly Parent Advisory Council Meeting September 19th, 2024
7:15 pm École Pine Grove Middle School Learning Commons

Members present:

Mr. Ripkins, Mrs. Albrecht, Mrs. Basaraba, M. Bohn, Sara Beck, Martin Martin, Erica Martin, Serena Coate, Jesse Darling, Heather Cameron, Fiona Fowler.

A. Annual General Meeting

- a. Principal communicated the role and intention of the École Pine Grove Middle school Parent Advisory Committee as per the School act and the Ministerial order.
- b. Nominations for the Council positions were discussed and voted upon.
 - i. Chairperson remains Jesse Darling
 - ii. Vice-Chair remains Serena Coate
 - iii. Treasurer remains Sara Beck
 - iv. Secretary position remains to be filled

B. Approval of September 19th Meeting

- a. Proposed by: Jesse Darling
- b. Seconded by: Serena Coate

C. Approval of last Month's Meeting Minutes

- a. Proposed by: Jesse Darling
- b. Seconded by: Serena Coate

D. Reports:

a. Chair/Vice-Chair

- i. Welcomed attendees to the meeting and explained what would happen at meetings.
- ii. Reviewed last meeting minutes

b. Financial report

- i. Currently has \$ 7 887.89 in account
- ii. No changes to current financials due to the commencement of the school year.

c. Principal's report

- i. Still operating on 2023/2024 school budget with 92% budget on staffing
- ii. Had a surplus in the budget during the 2023/2024 school year, and purchased new chromebooks & chromebook carts to use, just waiting for the technology department to finish setting them up. Once done, they will be accessible for students to use.
- iii. A teacher is leaving PGMS, and as a result some classes will be changing, however the compilation of the classes will not be affected.
- iv. The WALK-A-THON has been modified due to inclement weather
- v. The Welcome Back BBQ was successful and cost effective

- vi. "Meet the Teacher" night was well attended.
- vii. Student enrollment is down from previous year, with roughly 320 students in attendance.
- d. A proposal was brought forward by a parent asking the principal to hold off the awarding of WALK-A-THON prizes until at least Wednesday.

E. Electronics policy inquiries

- a. Principal explained the new Ministerial Order to parents and answered questions regarding this new order.
 - i. Question asked regarding Student owned laptops being used in class.
 - 1. Response: all laptops need to have principal approval in order to be used by the students. Teachers need to make a request on behalf of the students, then approval is given.
 - ii. Question asked regarding personal chromebooks and their use.
 - 1. Response: all laptops/chromebooks need to have principal approval. Teachers make the request on behalf of the students outlining curricular outcomes and then principal can give approval
 - iii. Question regarding student access to wifi.
 - 1. Response was that the students need to use their school credentials to use the wifi.
 - iv. Question asked regarding rules around cellphone use
 - 1. Response was that their is a multi-step process. First warning given to the student. Then phone goes to the office for parent pick-up. Third offence is suspension.
 - v. Question asked regarding if the phone rules applies to teachers and why some teachers are constantly on their phone.
 - 1. The Ministerial Order only applies to students.
 - 2. Teachers need to use their phones to do Multi-Factor Authentication and emergency use.
 - 3. The principal will remind staff at the next staff meeting about personal cellphone use.

F. Hot Lunch Plan

- a. The Munch-a-lunch account is still active and is still functioning.
- b. Edo Japan is not a viable hot lunch order location. The restaurant is not capable of handling large orders.
- c. Administration is planning on sending out a survey to parents asking about the viability of Hot Lunch.

G. Fundraising Suggestions/Opportunities

- a. Growing Smiles
 - i. Registered to sell Poinsettias
 - ii. Orders due back on November 1st. With plants coming in on the 19th and 20th of November.
 - iii. Looking at starting fundraiser mid-October

H. Miscellaneous meeting items

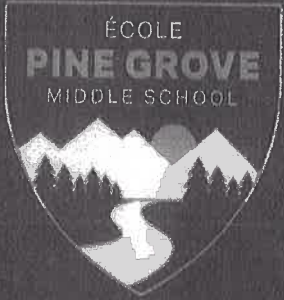
- a. Trustees and School board explained the commencement of the Interim Superintendent for October 1st, 2024. Stating that he will remain in the position until another Superintendent can be appointed.
- b. GYPSD will be solidifying and rectifying the Technology Policy and that this new policy will come into effect in January 2025.

I. Halloween Dance

- a. Dance will take place on October 31st, during the school day, as that is the preference by teachers and administrators.
- b. A concession will be run and managed by PGMS Parent Advisory Committee
- c. The leadership class will be responsible for decorating the gymnasium.
- d. PGMS Parent Advisory Committee will give a \$200 donation to the Leadership class to use for decorations.
- e. The leadership class will make a presentation to the PGMS Parent advisory committee members with their "wish list", theme and decorating plan, prior to the Council giving the students the donation.

J. **Next Meeting:** October 24th, 2024 at 7:15 pm in the PGMS Learning Commons.

K. **Meeting adjourned:** September 19th, 2024 at 8:20 pm.



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École Pine Grove School Treasures Report

23-May-24

\$ 9,675.02

Date	Chq. #	Description of Payment	Debits	Credits
24-May	865	Growing Smiles Fundraiser	\$ 711.69	
26-Jun	867	Hungry Harry's Pizza House and More (Grade 8 Farewell)	\$ 689.50	
28-Jun	866	Evansburg Bakery (Grade 8 Farewell)	\$ 400.00	
		Total	\$ 1,801.19	
Deposit				
25-Jun		Munch A Lunch Deposit		\$ 14.06
		Total		\$ 14.06
		Closing Balance as of August 23, 2024		\$ 7,887.89
Outstanding Cheques & Deposits				
	Deposit	Cash sales of Growing Smiles fundraiser		\$ 259.00

\$ - \$ 259.00

\$ 8,146.89

Winter Price Sheet

2024

IMPORTANT INFORMATION

AB-1

NEW Though we love and encourage all teams to fundraise with us, we do have a **minimum order** of **\$500 wholesale cost**. We are always here to help and will do our best to work with you in regards to this minimum!

DELIVERY FEES AND TIMES

- **There is a delivery fee of \$75.** However, if your order is larger than \$1,500 wholesale cost before taxes then you qualify for FREE delivery. Over 90% of orders qualify for free delivery.
- You may request a preferred delivery time when you submit your team order. However, it is NOT guaranteed. The delivery may be scheduled outside of the requested time. ETAs are 3-hour windows given the day before the delivery and are still subject to change. Please make alternate arrangements in case your delivery arrives at a different time than requested.

MULTIPLES REQUIREMENT

- 6.5" Poinsettias **MUST** be ordered in multiples of 6 by colour, because they are shipped in boxes of 6. You may need to round up or down within the colours when placing the team's final order.
- All other items may be ordered individually.

Product	Wholesale Cost	Wholesale Cost (Plus tax)	Suggested Retail	Profit Per Unit
6.5" Premium Poinsettia	9.10	9.56	\$13	3.45
Tropical Planter	26.10	27.41	\$35	7.60
Holiday Wreath	25.95	27.25	\$35	7.75
Hanging Greenery bough	25.70	26.99	\$35	8.02
Outdoor Greenery Arrangement	36.40	38.22	\$50	11.78

Note: Our suggested retail prices are in line with market value. Please feel free to set you own pricing if you wish.

CUSTOMER PAYMENTS

- Your customers must pay YOU directly. Your group decides which payment methods to accept. Please note: the only form of payment we accept directly is payments made by credit card that are processed through the team website.
- Customer cheques should be made payable to you or your group. Growing Smiles will not cash cheques from your customers.

TEAM ORDER PAYMENT

- You will be emailed an Order Confirmation with the amount owing (if any) prior to your delivery date.
- Please prepare one cheque payable to 'Growing Smiles Fundraising' for the total amount owing (if any). Alternatively, we now accept e-transfers at banking@devrygreenhouses.com (please reference the invoice number if you choose to send payment this way)





Winter Fundraiser

2024



Approximate Poinsettia Sizes:

6.5" pot:
14 to 16" tall and 13 to 16" wide



6.5" Premium Poinsettia

A Holiday Favourite! Brighten up any room this winter with a vibrant poinsettia. Available in red and white, the poinsettia is perfect for your home, hotels, restaurants and banks over the holidays.



Indoor Tropical Planter

Add a festive look to your table with a mixed tropical planter. There are four different plant varieties planted in these rectangular holiday themed tins. **Planter container designs do vary and cannot be requested.**



Holiday Wreath

A Holiday Wreath is a classic door upgrade. Fresh noble, cedar and juniper decorated with a large plaid bow, frosted pine cones and red berries are sure to give you and your guests a homey warm feeling from the outside.



Outdoor Greenery Arrangement

Welcome your guests in from the cold with this large, beautiful and fresh holiday greenery arrangement. Pinecones, berries and a large red bow complete the festive look. Standing at 2 feet tall this statement piece is sure to inspire the joyful spirit!



Hanging Greenery Bough

Greenery that is versatile! A fun, vintage burlap bag holds premium greens and red ilex berry branches. Completing the look are holiday picks like a bow and a pinecone. Lean it up against stairs, benches or your home and hang from your door.



Approximate Greenery Arrangement Size

12" Diameter pot
2 feet tall and 13 to 16" wide